



## Green Iceberg Community Garden Rawls Creek Park at Friarsgate Rules and Regulations

### 1. Administration

Garden raised beds may not be transferred, leased to another party, given away, traded or sublet and fees will not be prorated or refunded.

\$10 (Herb Bed)  
\$25 (Rectangle 8x4 Raised Bed)  
\$35 (Rectangle 12x4 Raised Bed)  
\$35 Senior Garden Raised Bed  
\$50 (L-Shaped 12x12x4 Raised Bed)

Fees must be included with the application.

All Gardeners must sign an annual contract and agree to follow the Community Garden Rules and Regulations.

Garden plots may not be transferred, leased to another party, given away, traded or sublet and fees will not be prorated or refunded.

Gardeners must reapply each year for a garden raised bed.

Existing gardeners desiring to continue gardening are required to re-sign an annual Green Iceberg Community Garden Registration/Agreement Form and pay their annual registration fee by the deadline.

New Gardeners, regardless of date, must have their gardens planted within six weeks or their raised bed will be released back to the Ivy Heritage Foundation of Irmo Inc. for reassignment.

Raised beds are assigned to new applicants after the renewal deadline for current gardeners has passed.

If a raised bed is unavailable, the applicant will be placed on a waiting list and will be contacted only when a raised bed becomes available.

If your name is place on a waiting list, you do not have to reapply each year. However, should your contact information change, please inform the Garden Coordinator by email at [communitygarden@ivyheritageofirmo.org](mailto:communitygarden@ivyheritageofirmo.org)

Except for service dogs, no pets of any kind are allowed in the garden.

### 2. Getting Started

The gardening term runs from the date of lease until same date next calendar year, (ex. June 1, 2022 to May 31, 2023)

The Spring/Summer growing season generally begins mid-April, Fall/Winter growing season generally begins late August/ mid September.

Raised beds that are not planted within two weeks of the growing seasons are assumed abandoned and will be forfeited without refund.

Gardens in an uncared for condition 30 days after being planting will be cleared and released back to the IVY HERITAGE FOUNDATION OF IRMO INC. without refund.

The minimum requirements of “getting started” for (Spring/Summer Season) and (Fall/Winter Season) includes:

- Weeding, planting
- Area around leased raised bed must be clear of litter and weeds
- Harvesting of crops, if appropriate -up/maintenance

**Thirty (30)** days after “getting started”, (Spring/Summer Season) and (Fall/Winter Season) there should be marked progress towards a productive garden, which includes:

- At least ½ the raised bed(s) worked
- Removal of remaining weeds
- Establishing and caring for plants
- Continued to keep area around leased raised bed must be clear of litter and weeds

**Sixty (60)** days after “getting started”, there should be continual gardening activity, the raised bed should be fully planted and weed free and area around leased raised bed must be clear of litter and weeds

If the Garden Coordinator observes that there is not continual gardening activity, the lessee will be notified. Once lessee has been notified, he/she has seven (7) days to respond to Garden Coordinator as to how he/she intends to become compliant.

If no response, the lessee will receive a Notice of Forfeiture and the raised bed will be released back to the IVY HERITAGE FOUNDATION OF IRMO INC. without refund, planting will be removed and any remaining edible produce will be donated to a charity.

After loss of raised bed, the Gardener cannot reapply for another raised bed for one (1) year.

### **3. What to Grow/Plant**

Gardeners may plant vegetables, fruits, herbs and flowers.

Gardeners may not maintain plantings or plant-supporting structures that impede the security of the garden or impede adjacent gardeners’ access to sunlight by the nature of their height, material or density. Do not plant trees or shrubs.

Gardeners may not grow any plants or add any structures above 4 feet in height.No large structures, trees, or large collections of non- plant items are allowed.

Growing or using illegal substances within the garden is strictly prohibited. Violators will be

expelled from the program immediately with no refund of fees and local authorizes will be notified.

All spring/summer or fall/winter crops should be pulled and properly disposed of at the end of their production cycle.

#### **4 . Communication**

Gardeners must maintain a current email address because e-mail is the primary method of communication for the Green Iceberg Community Garden.

Gardeners are required to inform the Garden Coordinator of any changes to their contact information as soon as possible.

Gardeners are responsible for raised bed maintenance and should make the Garden Coordinator aware if he/she does not intend to continue gardening or of anything else that will hinder his/her ability to maintain his/her garden raised bed (i.e. health issues, family emergencies, relocation, etc.)

Gardeners are required to notify the Garden Coordinator of the following: irrigation problems such as water leaks, graffiti, theft, vandalism, rule violations, and pest or disease problems.

#### **5 . Security, Gate & Gate Code**

The garden hours are from sunrise to sunset. Gardeners may not be within the gates of the community garden after dark.

A Gate access code is provided to registered lessees of the garden.

For security purposes, gate access code is changed annually. Members will be notified of combination changes by e-mail. It is extremely important to keep the access code confidential and safe.

Gardeners should contact the Garden Coordinator if assistance is required with the gate code.

Please close the gate(s) behind you once you enter the garden and make sure the gate is securely locked when you exit the garden.

Call 911 if you get injured, experience chest and arm pain, dizziness, lightheadedness, or heat-related illness.

Gardeners should not pick produce from another gardener's raised bed without permission from the garden raised bed owner. Notify the Garden Coordinator about any missing produce issues, vandalism or unauthorized activities.

#### **6 . Safety**

Gardeners will not make any permanent or aesthetic changes to the garden.

The community gardens are alcohol and smoke-free areas. Gardeners may not come into the Garden while under the influence of alcohol or illegal drugs.

Gardeners may not carry, use, or store firearms in the Garden.

Loud radios, music, bringing a weapon on the premises and/or gambling are not allowed.

## **7. Water Availability**

During winter months, water will be turned off when temperatures reach below 32° to prevent pipes from freezing. Once freezing temperatures are no longer a factor, the water will be turned back on. Please report any leaks to Town Hall at 803-781-7050. After hours call Irmo Police Department at 803-785-2521 to report any issues.

If there is a major break in the garden's irrigation line, turn off the water and notify the Town Hall at 803-781-7050. After hours call Irmo Police Department at 803-785-2521 to report any issues.

To prevent damage and tripping hazards, water hoses used by gardeners **MUST** be recoiled and stored against the garden raised bed in a neat manner when not in use.

*After planting, gardeners are strongly encouraged to cover their raised bed with straw or mulch as an excellent method of weed control and water conservation.*

**8. Signature Page (Registration/Agreement)**

**Commitment and Liability Waiver**

I have read the Green Iceberg Community Garden Rules and Regulations and Pledge and understand that failure to follow these Green Iceberg Community Garden Rules and Regulations will result in the loss of gardening privileges.

I also understand the Town of Irmo or the Ivy Heritage Foundation of Irmo, Inc. and its agents accept no liability for incidents, which occur while engaged in program activities.

A Community Garden Land Use Release must be on file with the Ivy Heritage Foundation of Irmo, Inc. prior to any land use.

Rules and regulations are subject to annual review and revision.

Both the Gardener and the Ivy Heritage Foundation of Irmo, Inc., understand and recognize the Town of Irmo is leasing the Rawls Creek Park property from the Richland County Recreation Commission pursuant to an Intergovernmental and Joint Use Agreement dated February 22, 2022, and that the requirements of that agreement, currently and as may be amended, apply to and supersede their obligations in the garden lease and that they shall do nothing in derogation thereof. A copy of the Intergovernmental and Joint Use Agreement dated February 22, 2022, has been provided by the Town of Irmo to the Ivy Heritage Foundation of Irmo, Inc., which will provide a copy to the Gardener upon request.

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Gardener Name **(Print)**

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Gardener Name **(Signature)**

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Raise Bed Garden #

**The Garden Coordinator can be contacted by email at**  
[CommunityGarden@ivyheritageofirmo.org](mailto:CommunityGarden@ivyheritageofirmo.org)